

FELICIA L. FLAHIVE

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BAR ADMISSION

- State Bar of California – Admitted 2015

LEGAL EXPERIENCE

Overview: Over 7 years of successfully defending multiple entities, including insurance companies, third party administrators, employers, self-insured, and uninsured in all stages of workers' compensation litigation from initial intake with clients to case-in-chief trials and lien trials at the Workers' Compensation Appeals Boards throughout Southern California

MISA, STEFEN, KOLLER & WARD, LLP

Westminster, CA

Senior Associate Attorney

2020 – present

- Currently responsible for handling a wide variety of workers' compensation claims including AOE/COE cases, post-termination claims, death claims, life pension claims, New and Further disputes, contribution issues, liens, and appeals
- Conduct informal settlement negotiations with an overall objective to resolve the case-in-chief expeditiously, while limiting exposure and litigation costs for the client
- Provide prompt and efficient status updates to ensure the clients are informed of all litigation developments as they arise
- Engage in strong verbal and written communication skills during Board hearings, Trials, conference calls, settlement negotiations, client meetings, depositions and expert witness cross-examinations
- Ability to use strong analytical skills and keen attention to detail to aggressively defend insurance companies and employers
- Prepare and attend conferences and trials at the Workers' Compensation Appeals Board throughout Southern California
- Perform organizational skills and task management in order to handle a heavy caseload with tight deadlines
- Oversee litigation plans and legal budgets for clients to guarantee accurate and reliable financial reporting
- Draft pleadings, trial briefs, settlement agreements, litigation updates, and corporate contracts for executive leaders and clients
- Prepare presentations for clients as well as speak on behalf of workers' compensation defense attorneys at conferences

BASSETT, DISCOE, MCMAINS & KARGOZAR

Santa Ana, CA

Associate Attorney

2016 – 2020

- Over 4 years of experience with representing insurance companies in workers' compensation defense, which included outlining and delivering legal strategies concisely to division managers and clients
- Handled all aspects of workers' compensation cases, including initial intake with clients, depositions, QME/AME analysis, doctor depositions, case-in-chief hearings and trials, lien negotiations, and lien trials
- Prepare, arrange and attend administrative hearings throughout Southern California, including Status Conferences, Expedited Hearings, Priority Conferences, Mandatory Settlement Conferences, Trials, Lien Conferences, and Lien Trials
- Manage and supervise the legal administrative staff members and offer frequent recommendations and detailed, comprehensive summaries to the managing partners
- Coordinate and conduct investigations into company adherence to regulatory and corporate procedures

GAUNTLETT & ASSOCIATES

Irvine, CA

Associate Attorney

2015 – 2016

- Draft persuasive correspondence to require insurance recovery negotiation and entitlement under CGL, D&O, and E&O policies
- Participate in all aspects of litigation for matters such as intellectual property, antitrust/unfair competition and business tort claims
- Experience in handling a civil litigation case from start to finish and familiar with drafting pertinent discovery documents
- Prior to bar admissions, assisted with business development and marketing for the firm as well as maintained client relations

PROFESSIONAL EXPERIENCE

CHIEF JUSTICE ROBERT RONQUILLO, JR., BOSTON MUNICIPAL COURT

Boston, MA

Honors Judicial Clerkship

2013 - 2014

- Perform legal research and writing on issues such as criminal procedure, civil procedure, pre-trial evidence, and criminal law
- Draft memoranda and court opinions regarding evidentiary rulings, civil disputes, and criminal liability
- Review party briefs and discovery documents to provide summaries for the Judge

DEPARTMENT OF REVENUE, LITIGATION BUREAU

Boston, MA

Legal Intern

2012 - 2013

- Edited supervising attorney's briefs, memoranda, opening and closing statements, and citations on all correspondence

- Conduct legal research and writing on topics such as corporate and individual taxation in preparation for hearings and trial
- Assist with trial preparation by drafting questions for depositions (expert and lay witnesses) and declarations

FELICIA L. FLAHIVE

EDUCATION

NEW ENGLAND LAW | BOSTON

Juris Doctor

Boston, MA
2014

Class Rank: 75 of 227 Top 33%

GPA: 3.4

Honors: *New England Law Review*, Editor, 2013 – 2014, Member, 2012 - 2013
Charles Hamilton Houston Enrichment Program, Honor Society, 2012 - 2014
CALI Excellence for the Future Award in Mediation, 2014
CALI Excellence for the Future Award in Civil Procedure, 2012
Dean's List, 2012 - 2014

Activities: Student Ambassador, 2012 - 2014
International Law Society, Vice President, 2013 - 2014
Immigration Law Association, Executive Coordinator, 2013 - 2014
ABA Client Counseling Competition, Honorable Mention Award, 2011 - 2012
Women's Law Caucus, 1L Division Representative, 2011 - 2012

CHARLES UNIVERSITY

Concentration in US Supreme Court History Taught by Chief Justice John G. Roberts, Jr.
Courses in International Litigation and Comparative Taxation

Prague, Czech Republic
2013

CALIFORNIA STATE UNIVERSITY, FULLERTON

Bachelor of Arts in Criminal Justice

Fullerton, CA
2011

GPA: 3.5

Activities: College Legal Clinic, Student Director, 2009 – 2010
Moot Court Team, Prosecution, 2008 – 2009
Alpha Delta Pi, Public Relations Chair 2007 – 2008

SKILLS AND INTERESTS

- WordPerfect, Microsoft Word, Powerpoint, Excel, Microsoft Outlook, WestlawNext, LexisAdvance, Bluebook Citations, CourtLink, and Salesforce
- American Bar Association Membership
- Interests include travel, music, and yoga